

OXFORD DEPARTMENT OF INTERNATIONAL DEVELOPMENT

Visiting Fellowship Application Form

Visiting Research Fellow

Applied to senior academics and other specialists coming to Oxford to pursue research and with the Department as their main link with the University. The maximum period of affiliation for a Visiting Research Fellow is one year.

Visiting Study Fellow

Applied to visitors without a PhD, and to doctoral students registered elsewhere. For doctoral students, the maximum period of affiliation is one term (3 months). For other Visiting Study Fellows, the maximum is one year.

Affiliated Research Fellow:

Applied to post-doctoral researchers who are not employed by the Department, but who have been awarded a competitive research grant from a reputed external funder to come to the Department as an affiliated Research Fellow for more than one year (those in residence for one year or less should apply as Visiting Research Fellows). The maximum period of affiliation is three years. Those affiliated in this category will be given the title XXX (name of funder) Research Fellow.

Personal Details:	
First name:	Family name:
Title: Professor/ Dr/ Mrs/ Mr/ Ms:	
Home institution :	
Mailing Address:	Email:
Nationality:	Country of residence:

Details of planned visit:
Please indicate which term(s) you are applying for:
Proposed year of entry:
Michaelmas Term (Oct - Dec) Trinity Term (April - June)
Hilary Term (Jan - March) Summer vacation (July - Sept)
Name of ODID Sponsor (including research centres):

Please refer to the information sheet for parameters of application documents required.

Please give the names of two referees who are familiar with your academic and professional work who have been approached to provide a reference in support of the proposed visit. For doctoral students, a reference from the PhD supervisor should be provided, together with the name of another referee to be contacted if required.

It is the applicant's responsibility to ensure that the referees send their references directly to the appropriate focal point at ODID.

Name:

Position:

Email:

Name:

Position:

Email:

Fees and Funding:

The basic establishment fee for one term's visit at ODID is £300 (calendar quarter where the visit lasts for more than one term), pro-rata). Per calendar year, the basic fee is £1200.

The basic establishment fee does not include office space, use of the telephone or access to computing facilities at the Department. This additional bench fee is currently £1,200 per term (calendar quarter where the visit lasts for more than one term), pro-rata, paid directly to ODID. Provision of office/desk space etc. is at the discretion of the department. If the applicant is attached to one of the self-funded research groups, the group may charge an additional programme fee.

In addition we estimate that a Visiting Fellow would require approximately £700-£1,000 per month for modest living expenses.

(i) the name of the donor organization

(ii) which grants (if any) have you already been awarded, including amount and duration

Fees and Funding:

Please provide details of any grants you have applied for to enable you to come to ODID, stating

- (iii) the name of the donor organization
- (iv) which grants (if any) have you already been awarded, including amount and duration

If you will not be receiving a grant, how will you pay your fees and support yourself in Oxford?

If you are not a UK national, you will require health/travel insurance (certain countries excepted) to cover the cost of medical treatment in the UK. Have you made the necessary arrangements for health/travel insurance?

Other information:

Because English is the working language of the department for both academic and practical purposes, applicants are normally expected to have fluency in English of the standard required by Oxford for overseas graduate students. For further details, please see the University's webpages at <http://www.ox.ac.uk/admissions/graduate/applying-to-oxford/application-guide#englishproficiency>

Visiting Fellowships are subject to UK Home Office immigration regulations. Visitors from outside the EEA must ensure that they hold an appropriate visa to carry out research in the University prior to arrival in the UK.

Declaration:

I confirm that, if accepted for Visiting Fellowship, I agree to follow the department's visitor policy and procedure and pay the required fee.

Signature: _____ Date: _____

Please ensure that the following materials are enclosed with this form:

- a) 2-page Curriculum vitae
- b) 500 word outline of your proposed study or research at ODID

Please send this form to the appropriate contact point:

- The central department (i.e., not one of ODID's research centres): Josielyn Inaldo - josie.inaldo@qeh.ox.ac.uk
- The Oxford Poverty and Human Development Initiative: ophi@qeh.ox.ac.uk
- The Refugee Studies Centre: Annelies Lawson - vfp@qeh.ox.ac.uk
- The Technology and Management Centre for Development: tmcd@qeh.ox.ac.uk
- Young Lives: Rachel Bevan - younglives@qeh.ox.ac.uk